

MAIDS MORETON PARISH COUNCIL

Clerk to the Council – Jacky Dale-Evans
Serendipity, Main Street, Maids Moreton, Bucks, MK18 1QS
Tel: 01280 814483 Email: maidsmoretonclerk@gmail.com
www.maids-moreton.co.uk

MINUTES of the meeting of the parish council held on Wednesday June 1st 2022 At Maids Moreton Village Hall.

Present: Cllr G Maw, Cllr P Hardcastle, Cllr F Powell
Apologies: Cllr K McClintock, Cllr M Byrne, Cllr C Cumming, Cllr A Mohandas
Attendees None
Clerk: Jacky Dale-Evans **Members of the Public:** 2

86/22 **To receive apologies for absence and welcome.** Apologies received and accepted for Cllrs KM, MB, CC, AM.

87/22 **Public Open Forum 1:** Members of the public are invited to bring matters to the attention of the council.
Please note that only items on this agenda can be discussed and agreed at this meeting. None.

88/22 **Members' Interests:** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda, as required by the Maids Moreton Parish Council Code of Conduct for Members and by the Localism Act 2011.

a) Cllr PH restated his interest in the Walnut Drive Development and will not take part in any discussions relating to this planning application.

89/22 **Approval of minutes:** To agree the minutes from the Parish Council Meeting held on the 4th May 2022.
Agreed.

90/22 **Correspondence requiring a decision to be made.**

a) **Gigaclear requested permission to install fibre broadband equipment on land known as 2nd entrance to the park.** This request was **agreed** on the condition that the road and any other areas disturbed would be made good and returned to their original condition. **Action: JDE to write to Gigaclear with this approval.**

91/22 **Clerk's Report** – See attached report. Acknowledged with no further questions.

92/22 **Finance**

a) **Schedule of Payments** – to acknowledge and agree to pay the invoices listed on the Schedule of Payments. All payments **agreed**.

b) **Quotes** – to discuss and agree quotes as listed on the Schedule of Payments. All Quotes **agreed**.

c) **Bank Signatories** – we need another bank signatory to keep within our Financial Regulations. To discuss and agree who will be nominated to authorise payments and have full access to the online bank account. Cllr FP **agreed** to be added to the bank account. Cllr MB to be removed from the bank account. **Action: JDE to amend bank authority with Lloyds Bank.**

93/22 **Planning**

a) **Report on planning** in the village, to include updates on outstanding applications.

i) Update from Cllr CC on what further clarification is needed on the S106 for 16/00151/AOP – **deferred due to the absence of Cllr CC.**

ii) Cllr PH expressed concern over the use of the current drains for approved planning application 21/04783/APP 3 The Pightle. **Action: Cllr PH to draft a letter for JDE to send to Anglian Water.**

b) **New Applications**

Application Number	Details	Decision
22/01246/ALB	Whitneys Box Cottage Church Street Maids Moreton Buckinghamshire MK18 1QE Listed building application for replacement of 5 windows No comment as it was felt to be within the remit of the BC Heritage Officer.	Awaiting Decision

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94/22 AGAR

- a) Members to consider the findings of the Internal Audit Report dated 12th May 2022.
All confirmed they had read and considered the findings of the Internal Audit Report dated 12th May 2022.
- b) Members to consider & approve Section 1 - Annual Governance Statements 2021/22
All confirmed they had considered and **approved** Section 1 – Annual Governance Statements 2021/22.
- c) Members to agree the Bank reconciliation for 31 March 2022.
All confirmed their **agreement** of the bank reconciliation for 31 March 2022.
- d) Members to agree the explanation of variances for 2021/22.
All members **agreed** the explanation of variances for 2021/22.
- e) To consider & approve Section 2 -Annual Accounting Statements 2021/22.
All confirmed they had considered and **approved** Section 2 – annual Accounting Statements 2021/22.
- f) Members to ensure that the Accounting Statements are signed and dated by the Chairman of the meeting.
Accounting Statements were signed and dated by the Chairman of meeting Cllr GM.
- g) Members to **agree** the dates of the period for the Exercise of Public Rights.
Dates of Exercise of Public Rights were **agreed** to be 13th June 2022 to 22nd July 2022.

Action: JDE to submit AGAR to PKF Littlejohn and to display the Dates of Exercise of Public Rights on the village noticeboard and council website.

95/22 Policy Review – to review and adopt the following policies

- a) Code of Conduct – reviewed and **adopted**.
- b) Asset Register – reviewed and **adopted**
- c) Risk Assessment – reviewed and **adopted**
- d) Standing Orders – reviewed and **adopted**
- e) Financial Controls – reviewed and **adopted**
- f) Complaints Procedure – reviewed and **adopted**
- g) Homeworking Policy – reviewed and **adopted**
- h) Flexible Working Policy – New – **adopted**

NB Financial Regulations – Reviewed on 2nd Feb 22

96/22 DK's Childcare – to discuss and agree to provide DK's Childcare with a 1-year licence to occupy the Cricket Pavilion as per their email dated 19/5/2022. 1st years rent to be paid by completions of works to be agreed.

All Agreed. Action: JDE to liaise with DK Childcare to ensure the licence agreement is satisfactory to both parties and this can then be signed by the appropriate parties.

97/22 Maids Moreton School Fete – to be held on 18th June 2022, we have received requests as detailed below. To discuss and agree their requests.

- a) Have requested permission for a crockery smash stall using a tarpaulin on the playing fields. – **Agreed** as long as playing field left in a good condition with no broken crockery left on the grass or in the vicinity of the playing fields.
- b) Have requested permission to have either horse and cart rides down the bridle way or pony rides on the playing fields – **Agreed** horse and cart rides down the bridle way. Declined pony rides on the playing fields.

Action: JDE to liaise with Maids Moreton School PTA.

98/22 Advertising in Newsletter. We have been approached by an orchestra in MK to see if we have advertising space in our Newsletter. To discuss and agree a response and a rate of advertising if appropriate. It was **agreed** to not have advertising in the village newsletter at this time. It was suggested that this request be forwarded to St Edmunds Church as they may be interested.

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Action: JDE to forward information to St Edmunds Church.

99/22 **Allotments** – to discuss and agree the role of the Parish Council in relation to the Allotments Association, in particular to the introduction of deposits for greenhouses.

It was **agreed** that whilst the Parish Council is not part of the Allotments Association, it can ask questions and a letter should be sent asking for information on the rationale behind the £100 deposit for the agreed greenhouses.

Action: JDE to send a letter to MMAA requesting information on the £100 deposit for a greenhouse.

100/22 **Councillors Open Forum:** Councillors to bring items forward for the next agenda.

- a) GM requested an agenda item to discuss ensuring the Playing Fields and associated assets are ringfenced as a financial entity and that these assets should have a 0 net cost to the village. **Action: JDE to put this on July agenda.**

101/22 **Public Open Forum:** members of the public may make further comments and suggestions for agenda items for the next meeting having heard the discussions at this meeting.

- a) A query was raised regarding the works taking place at Foscoote Hill Farm 20/02612/APP. JDE confirmed that a planning enforcement request has been logged with Buckinghamshire Council on 10/5/2022. MMPC must wait for BC to investigate and have no further powers to investigate this issue.
- b) A query was raised over the right of way from the Towcester Road (A413) to the Maids Moreton Allotments. There was some concern that this right of way was only valid for 80 years from the purchase of the site.

Action: JDE to investigate and report back to full council.

102/22 **Date, time and venue of the next meeting:** The next meeting will be held on 6th July 2022 at 7.30pm at Maids Moreton Village Hall.

Jacky Dale-Evans

Clerk to Maids Moreton Parish Council

Members of the public: if you would like to see any of the attachments please visit www.maidsmoretonc.co.uk/meetings or contact the clerk at maidsmoretonclerk@gmail.com.